

# Teaching at the University of Vienna

PhD Orientation Week, 27 September 2023



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# Teaching for the first time @UniVie?



*Universität Wien/derknopfdruecker.com*

## Course assignment at the University of Vienna

### Points of contact:

**Directorates of Study:** responsible for courses offered in one or more study programmes (German: Studienprogrammleitung, SPL)

**Studies Service Centers (SSC) & Studies Service Units (SSS):** organisation and administration

<https://www.univie.ac.at/en/about-us/governance-structure/organisation-of-studies-courses/>



### Please note:

Different faculties → different processes for applying for/for getting assigned a course → talk to SPL/SSC/SSS

## Basic Qualification (BQ) for Junior Staff (1/2)

**According to Collective Bargaining Agreement (§ 49) mandatory for:**

- predocs in the first and second year if
- they teach in Higher Education for the first time.

Need to complete BQ before or during the first semester of teaching.



[Website with detailed information on course dates, content, structure and link to registration](#)

## Basic Qualification (BQ) for Junior Staff (2/2)

**Choose among five different courses:**  
(it's up to you which one you attend)



[all disciplines](#)  
(EN)



[STEM disciplines](#)  
(EN)

**Further courses in German:**

- [Basisqualifizierung für Geistes-, Sozial- und Kulturwissenschaften](#)
- [Basisqualifizierung für MINT-Fächer](#)
- [Basisqualifizierung für Rechtswissenschaften](#)

# Registration

## Talent acquisition and development:

<https://personalwesen.univie.ac.at/en/services-for-employees/talent-acquisition-and-development/>



[Website with all seminars & courses](#)



[Basic qualification courses + registration](#)

# Basic Qualification for Junior Staff – Foundations of Teaching in Higher Education: Content



Photo: Jacob Lund Photography



Photo: © Universität Wien/ Barbara Mair

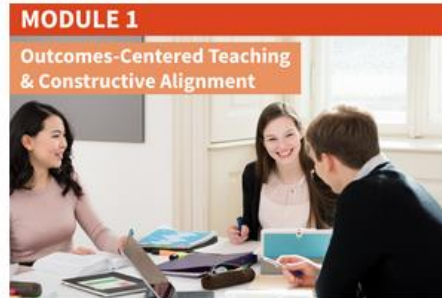


Photo: © Universität Wien/ Barbara Mair



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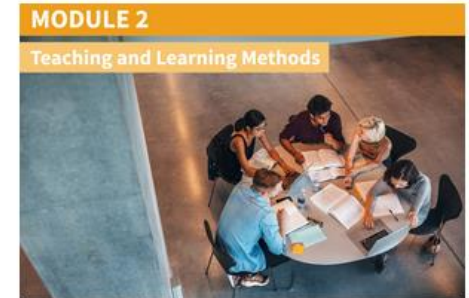
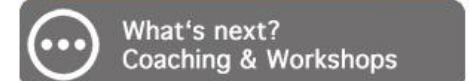


Photo: Jacob Lund Photography

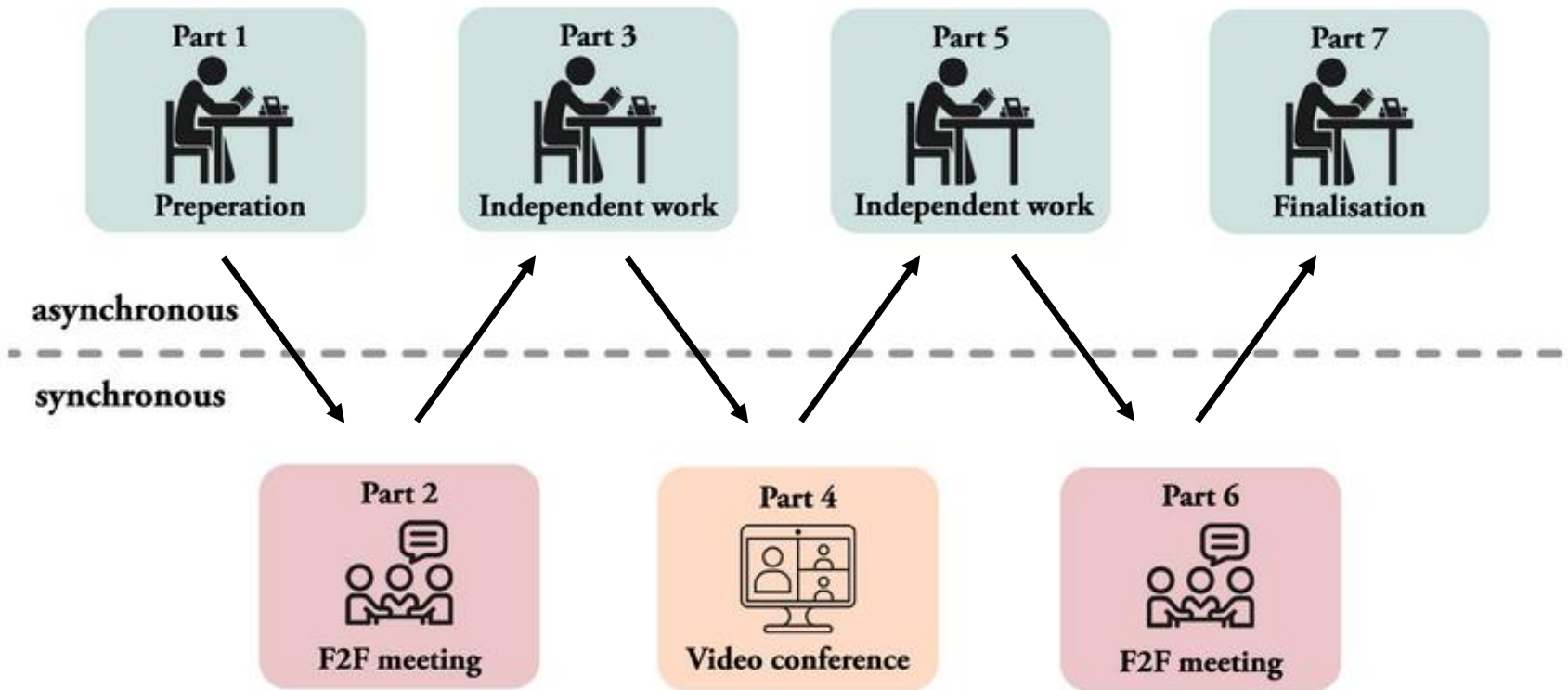


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Additional Material:



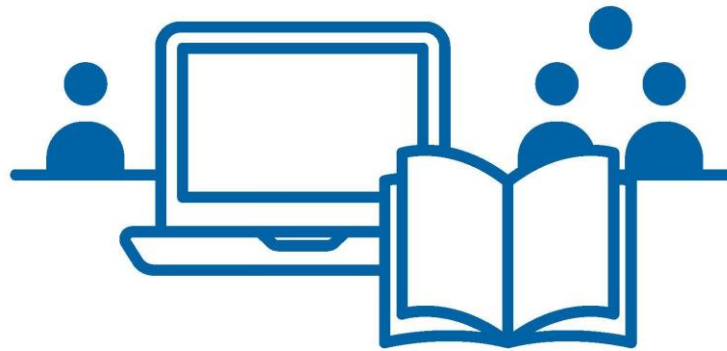
# Basic Qualification for Junior Staff – Foundations of Teaching in Higher Education: Structure





# Teaching Manual

*Handbuch für Lehrende*



## Teaching Manual



**Where to find it:**

<https://wiki.univie.ac.at/display/TEM/Teaching+Manual>

## Infopool *better teaching*



### Texts:

- Introductions to topics
- Practical advice and tips for your teaching

### Videos:

- Expert interviews
- Teachers at share their experiences



<https://infopool.univie.ac.at>

# Coaching for Predoc University Assistants

## Additional, non-mandatory offer:

- for predocs who teach for the first time;
- 3 meetings per semester (3 hours each):
- small groups of up to 6 participants;
- you decide what we discuss;
  
- (peer) support for you as a teacher;
- networking opportunity;
- practise talking about teaching.



[Website with detailed information](#)

## Faculty Development at the Center for Teaching and Learning



[Our Programmes in English](#)



[Overview of our entire Programme \(in German\)](#)

## Happy teaching, and see you at CTL!



### Contact and Information:

[Barbara Louis, PhD](#)

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