



universität
wien

Universitätsbibliothek

Vienna University Library (VUL) – Your Research Partner

Welcome Days for PhD candidates, Winter Term 2022 (Ariella Sobel & Karin Lach, VUL)



photo: © Barbara Mair



Brief introduction

Ariella Sobel

**Education, Linguistics and Comparative
Literature Library**



Karin Lach

English and American Studies Library





First steps

- Remember your u:account - <https://zid.univie.ac.at/en/uaccount/>, which you need to fully use library services - **Students with a u:card already have a valid library card**
- Get to know your local library infrastructure: <https://bibliothek.univie.ac.at/en/> & <https://bibliothek.univie.ac.at/en/bibliotheken.html> (list of special libraries; including your specialist librarian at your local library)
- Check information for first-year students, which contains relevant information: https://bibliothek.univie.ac.at/en/information_fur_studienanfangerinnen.html
- Some libraries require reservations for seats in reading rooms and learning zones. Use the online seat reservation to reserve a seat: <https://bibliothek.univie.ac.at/en/platzreservierung.html>
- Check FAQ for impact of Covid and what special conditions of use currently apply in the libraries: [https://bibliothek-univie-ac-at.translate.google.com/faq-covid19.html? x tr sl=de& x tr tl=en& x tr hl=de& x tr_pto=nui](https://bibliothek-univie-ac-at.translate.google.com/faq-covid19.html?x_tr_sl=de&x_tr_tl=en&x_tr_hl=de&x_tr_pto=nui)
- Take part in a library or DZ workshop: <https://bibliothek.univie.ac.at/schulungsangebot/en/> & <https://forschung.univie.ac.at/en/services/evens-trainings/doctoral-candidates/>



The screenshot displays the website interface for the University of Vienna library. At the top, there are two versions of the header: the German version (Universitätsbibliothek) and the English version (University Library). A red box highlights the language switcher, which allows users to toggle between 'DE' (German) and 'EN' (English). Below the header is a navigation menu with links for 'Research Tools', 'Services', 'Libraries', 'University Archive', and 'About Us'. The main content area features a large blue banner with the text '40 Locations in Vienna' and 'Vienna University Library', accompanied by a large graphic of the word 'biblio' in a stylized font. Below the banner, there is a breadcrumb trail 'You are here: > ... > University Library' and a section titled 'The Knowledge Hub of Vienna University'. A red box highlights the 'u:search' search engine, which includes options to 'Find and order books', 'My Account', and 'Find articles, ebooks and ejournals', along with a 'Start u:search' button.

- You can switch to the English website pages from the German one
- Information on:
 - **Research tools** – information on and links to search engine u:search and other research tools; how to access e-resources
 - **Services** – e.g. lending services, library card, ...
 - **Libraries** – Main Library & Special Libraries
 - University Archive
 - Basic information ("**About Us**")
- Link to **u:search** – the library search engine

The library website: <https://bibliothek.univie.ac.at/en/> (English) <https://bibliothek.univie.ac.at/> (German – news)

Libraries

- Main Library: <https://bibliothek.univie.ac.at/hauptbibliothek/en/>
 - central lending library; all subjects covered; various collections and reading rooms
- Specialized support near departments and faculties via "Special Libraries":
<https://bibliothek.univie.ac.at/en/bibliotheken.html>
 - Find out about who your librarian is
 - Find out about recommendations concerning resources (e.g. databases, e-journals)
 - Find out about library infrastructure and local support (e.g. workshops)
 - Find out about local regulations
- All libraries follow the basic rules governing library-patron relations (Benützungssordnung, <https://bibliothek.univie.ac.at/files/benuetzungssordnung.pdf>)



Aktuelles aus der Universitätsbibliothek

Weitere News & Events...

28.09.2022

Lehrbuchsammlung der Hauptbibliothek öffnet wieder!
[mehr]

27.09.2022

3.10.: UB Wien bei der unileben 2022!
[mehr]

06.09.2022

Information für Studienanfänger*innen
[mehr]

- **Aktuelles = News:** prominently placed in German version
- **Information for new students**

Search the print and electronic holdings of the library:

Search

Maintenance Works

Book a ticket

Vienna University Library
Universitaetsring 1
1010 Wien
T: +43-1-4277-15140
helpdesk.ub@univie.ac.at

- Link to **u:search** – the library search engine:
 - find physical and electronic resources provided by the library
- Some libraries require **reservations for seats** in reading rooms and learning zones. FFP2 masks are recommended
- Contact to the library helpdesk: your queries will be answered or forwarded to the right person or team

The library website: <https://bibliothek.univie.ac.at/en/> (English) <https://bibliothek.univie.ac.at/> (German – news)

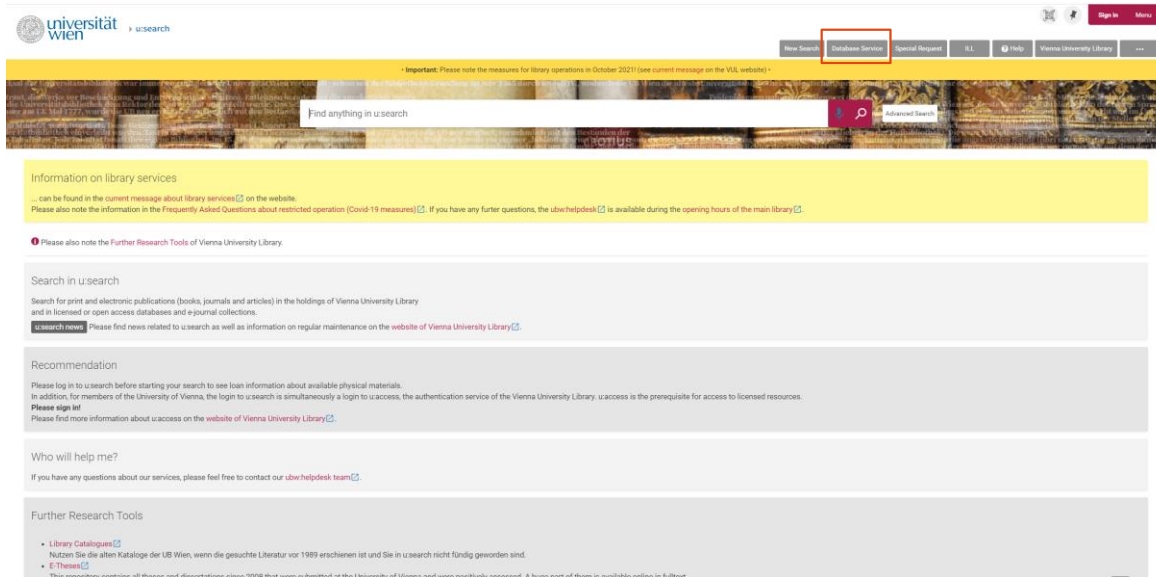


u:search – the library search engine

- <https://bibliothek.univie.ac.at/usearch-en>
- Sign in to **u:search** via **u:account** to use personalized features, find out about loanability of items & access licensed e-resources
 - Save searches and set alerts
 - Access your library account, order and renew books
 - Signing in to u:search also means signing in to **access to e-resources** (= "u:access")
- Information on **u:access**: <https://bibliothek.univie.ac.at/en/uaccess.html>
 - Sign in with u:access if you wish to use any electronic resource licensed by Vienna University:
 - via your personal u:account from any computer
 - with a generic u:access log-in from some library computers

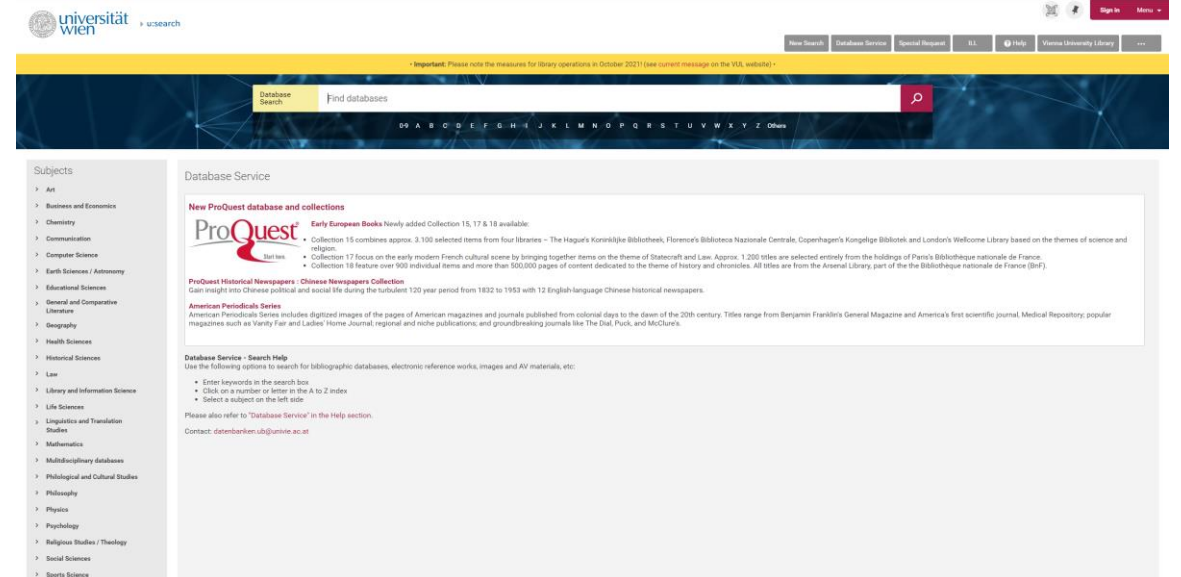
U:SEARCH

Searching the university holdings



The screenshot shows the U:SEARCH homepage. At the top, there is a navigation bar with 'universität wien' and 'u:search' on the left, and 'Sign In' and 'Menu' on the right. Below this is a yellow banner with a search bar containing the text 'Find anything in u:search'. To the right of the search bar are buttons for 'Database Service', 'Special Request', 'E.I.', 'Help', and 'Vienna University Library'. Below the banner, there are several sections: 'Information on library services', 'Search in u:search', 'Recommendation', 'Who will help me?', and 'Further Research Tools'. The 'Database Service' button in the navigation bar is highlighted with a red box.

Database Service



The screenshot shows the Database Service page. At the top, there is a navigation bar with 'universität wien' and 'u:search' on the left, and 'Sign In' and 'Menu' on the right. Below this is a yellow banner with a search bar containing the text 'Find databases'. To the right of the search bar are buttons for 'Database Service', 'Special Request', 'E.I.', 'Help', and 'Vienna University Library'. Below the banner, there is a 'Database Service' section with a 'Find databases' button and a list of subjects. The 'Database Service' section includes a 'New ProQuest database and collections' announcement, a 'ProQuest Historical Newspapers - Chinese Newspapers Collection' announcement, and an 'American Periodicals Series' announcement. Below these announcements, there is a 'Database Service - Search Help' section with instructions on how to use the search bar and a contact information section.




Borrowing, renewing, ordering, placing a hold on items

- Most loanable items can be borrowed for up to 18 months – if nobody else places a hold (Exception: weekend, overnight)
- Guaranteed periods vary in branch libraries (7-14-28 days)
- For PhD students: automatic renewal for 7-14-28 days for a maximum period of up to 18 months– if nobody else places a hold (Exception: weekend, overnight)
- You can place a hold to be next in line for an item on loan
- Find item on library shelf OR pre-order item and collect it from a library counter: information via [u:search](#), the library search engine, after you have signed in



Accessing E-Resources (with u:access only)

- Find information on u:access: <https://bibliothek.univie.ac.at/en/uaccess.html>
- u:access allows you access to VUL e-resources by logging in via your u:account
- Sign in to u:search = sign in u:access; or access other tools such as EZB (electronic journals library) via u:access so that e-resources accessible
- Check whether u:access forms part of the URL of a resource, e.g.

 <https://www-tandfonline-com.uaccess.univie.ac.at/loi/rrob20>

- Signing in corresponds to switching access on:
 - Use the bookmarklet that you can draw to favourites bar (helps you sign on again if you find you are not signed on)
 - On mobile devices and browsers without a favourites bar, you need to manually create a u:access bookmark



Important other research tools

- [EZB – electronic journals library](#): electronic journals library with direct access to all available e-journals
- E-Theses Hochschulschriften Service: university theses including doctoral theses <https://utheses.univie.ac.at/> (some but not all full texts)
- Phaidra – repository for the permanent secure storage of digital assets at the University of Vienna <https://phaidra.univie.ac.at/>
- u:scholar – institutional repository <https://uscholarunivie.uaccess.univie.ac.at/>
- AUSSDA – Austrian Social Data Archive <https://data.aussda.at/>

If source not available from Vienna University Library

- Find in **other academic libraries in Vienna** with the help of the Austrian Union catalogues/search engine: <https://www.obvsg.at/en/catalogues/consortium-catalogues/>
- **Interlibrary Loans** - <https://bibliothek.univie.ac.at/en/fernleihe.html>
 - ILL applicable if items not available in Vienna (see other libraries in Vienna first) but available from other Austrian or European libraries
 - Find item outside Vienna/Austria, e.g. with the help of the KVK <https://kvk.bibliothek.kit.edu/>
 - Order loans of books/copies of articles via form in u:search
- **Acquisition Suggestions** for books to libraries:
<https://bibliothek.univie.ac.at/en/ankaufsvorschlaege.html>

Other libraries in Vienna it might be useful to join (NOT part of VUL)

- Austrian National Library: <https://www.onb.ac.at/en/>
- Other university libraries in Vienna, e.g.:
 - University of Applied Arts library <https://www.dieangewandte.at/jart/prj3/angewandte-2016/main.jart?rel=en&content-id=1457609271515&reserve-mode=active>
 - TU (Technical University) library <http://www.ub.tuwien.ac.at/eng/>
 - MDW (University of Music and Performing Arts) library <https://www.mdw.ac.at/bib/>
 - Medical University Vienna library <https://www.meduniwien.ac.at/web/en/about-us/organisation/organisational-units-with-special-service-function/university-library/>
 - Veterinary Medicine library <https://www.vetmeduni.ac.at/en/bibliothek/>
 - BOKU (University of Natural Resources and Life Sciences) library <https://www.boku.ac.at/en/bib/>
 - WU (Vienna University of Economics and Business) library <https://www.wu.ac.at/en/library>
- Vienna Public Library (Büchereien Wien): <https://buechereien.wien.gv.at/>
- Vienna City Library (Wienbibliothek im Rathaus): <https://www.wienbibliothek.at/english>



Why not register for a library research workshop?

Librarians are part of the workshop programme of the DZ and offer insights into a variety of topics:
<https://forschung.univie.ac.at/services/veranstaltungen-trainings/doktorandinnen/workshops/>

- “Von der Fragestellung zur Literatur” 11 November 2022, 10:00am-12:00am, in German, Manuela Rohrmoser
- “Finding and accessing literature for your PhD project” 9 November 2022, 10:00 am-12:00am, Karin Lach
- Subject specific search strategies workshops
 - History: 18 October 2022, 10:00am-12:00am, in German, Dr Harald Tersch
 - Humanities: 21 October 2022, 10:00am-12:00am, in German, Ariella Sobel
- Introductions to specific databases
 - “Introduction to the multidisciplinary database Web of Science” , 24 October 2022, 2:00pm – 5:00pm, Dr Juan Gorraiz
 - “Introduction to Scopus - A multidisciplinary access to knowledge” , 2 November 2022, 2:00pm – 4:00pm, Dr Juan Gorraiz, Ursula Ulrych
- “Copyright und Plagiarismus” 12 January 2022, 4:00pm - 5:30pm, in German, Andrea Neidhart, Dr Thomas Luzer
- “Introduction to Altmetrics: Keep track of the attention your research gets in real-time ” 14 December 2022, 2:00pm – 4:00pm, Dr Juan Gorraiz
- “Forschungsdokumentation mit u:cris für Doktorand*innen” 24 October 2022, 1pm-3pm, in German, Clemens Miniberger, Natalie Swoboda
- “Current research information system u:cris for PHD students” 28 November 2022, 1pm-3pm, Clemens Miniberger, Natalie Swoboda
- “Introduction to Research Data Management for Doctoral Students” 10 November 2022, 2pm-4pm, Eva Dorottya Gergely (IT Support), Elena Fürst, Tereza Kalová
- “Research Data Management: Tips and Tricks for Doctoral Students” tba , Susanne Blumesberger, Elena Fürst, Raman Ganguly (ZID), Tereza Kalová
- “Publication Strategies in the Academic "Publish or Perish" Competition” 12 December 2022, 2:00pm – 4:00pm, Dr Juan Gorraiz, Ursula Ulrych

EN Suche Quicklinks







universität wien Library Instruction at the Vienna University Library

Research Tools Using the Library About Us University Library

You are here: ... Library Instruction

Library Instruction

We offer library instruction for the following target groups:

- Students**

- Doctoral candidates**

- University lecturers**

- Researchers**

- High school students and teachers**

- General public**


Upcoming Sessions

For a complete list of sessions please click on one of the target groups above.

FB Philosophie und Psychologie: Digitale Liveführung (in German)
05.10.2022, 10:00 | Online session

Wir führen Sie in unserem virtuellen Rundgang durch die Fachbereichsbibliothek Philosophie und Psychologie und beantworten Ihre Fragen zur Bibliotheksbenutzung. [\[more\]](#)

Services

- Opening Hours
- Library Card
- Lending Services
- Inter-Library Loans
- Digitisation
- Seat Reservations
- Virtual Helpdesk
- Library Instruction
 - Students
 - Doctoral Candidates
 - University Lecturers
 - Researchers
 - High Schools
 - General Public
- Accessibility
- Research Support
- For Guests
- For High School Students
- Downloads
- Acquisition Suggestions
- Frequently Asked Questions

Contact us

Vienna University Library
Universitätsring 1
1010 Wien
T: +43-1-4277-15140
helpdesk_ub@univie.ac.at

Library instruction

Relevant instruction sessions held by librarians specifically for PhD candidates can be found the dedicated library's instruction webpage: <https://bibliothek.univie.ac.at/schulungsangebot/en/schulung-doktorandinnen.html>

- You may find other relevant instruction sessions in the pages for students, for researchers and for teachers
- Please check whether the sessions are online or take place in situ and whether you need to register beforehand

<https://bibliothek.univie.ac.at/schulungsangebot/en/>



Research Support Services of the Vienna University Library

- Dedicated webpages
- Video: [Research Support Services of the Vienna University Library \(2021\)](#)
- Today: 10:15-11:00
“Your Academic Visibility: u:cris & ORCID iD”
 - Clemens Miniberger & Natalie Swoboda, University Library
 - Dr Christian Gumpenberger, University Library

<https://bibliothek.univie.ac.at/forschungsunterstuetzung/en/>



Questions?

- Central Virtual Reference Desk & Helpdesk via telephone (T: +43-1-4277-15140), e-mail (helpdesk.ub@univie.ac.at) or contact form:
<https://bibliothek.univie.ac.at/en/kontakt.html>
- Feedback feature in u:search
- Contact librarians in special libraries via their personal or the library e-mail addresses (see individual libraries' homepages)
<https://bibliothek.univie.ac.at/en/bibliotheken.html>
- List of subject librarians in Main Library:
<https://bibliothek.univie.ac.at/hauptbibliothek/en/fachreferate.html>)